



***Town of Plaistow ♦ Board of Selectmen***  
***145 Main Street ♦ Plaistow ♦ NH ♦ 03865***

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** Monday, January 4, 2010

**MEETING CALLED TO ORDER:** 6:37 pm

**SELECTMEN:**

Chairman, Daniel Poliquin  
Selectman, Charles Blinn  
Selectman, John Sherman

Vice Chairman, Robert Gray  
Selectman, Michelle Curran - excused  
Town Manager, Sean Fitzgerald

**MINUTES:**

***Consensus of the Board was to postpone Minutes of December 21 & 23 for adjustment to be made for recessed meeting.***

**PUBLIC COMMENT:**

No one from the public wishing to speak.

**AGENDA:**

**Norm Major & Mike Dorman – Haseltine St/Main St Swap**

Representative Norm Major and Building Inspector Mike Dorman were present to discuss the Haseltine Street and Main Street Swap.

M. Dorman noted Haseltine Street was completed and their request tonight was to get the Board's approval to swap Haseltine for lower Main Street.

N. Major discussed conversation he had with Mike Dorman and noted Haseltine had been brought up to State specs. They considered it ok for the swap and all abutters were in agreement. He discussed filing a Bill specifically for the swap but noted it would need to be added as an amendment to another Bill because of the lateness in the request. However if it could not be done he would do the swap at the next Session. He was going to speak to the Chairmen of Public Works and Highways to see which Bill he would be attaching this request to. He wanted to make sure the BOS wanted to proceed.

D. Poliquin noted the BOS had not voted on this previously.

S. Fitzgerald noted they only held a discussion regarding access and Board's discretion regarding traffic limitation – no formal action had been taken.

***Motion by R. Gray to support the change to swap Haseltine Street/125 being owned by Town of Plaistow with a section of Main Street to NH/MA border owned by the State as per the memo dated 12/4/09.***  
***2nd by J. Sherman.***

J. Sherman inquired about the future plan for the road.

M. Dorman discussed the possibility of shutting the road down completely to traffic and accommodating a couple of houses located on that section of the road with driveways.

J. Sherman suggested leaving the names as is for tonight and only swapping ownership tonight. He inquired to Norm what was needed by the BOS tonight.

N. Major indicated no renaming was required tonight only the agreement to swapping.

***Vote 4-0-0.***

***Motion carries.***

Board thanked Norm Major for his attendance.

6:50 Board recessed to visit the new Cable Studio.

7:12 pm Board returned.

#### **Review of 2010 Town Warrant Articles**

S. Fitzgerald discussed Warrant Articles reviewed by Budget Committee last Tuesday: Fire Suppression Water Line Expansion and the conversation regarding funds; Public Safety Complex Feasibility Study and the concern with the presentation not including enough of the Fire Department's improvements; and the Fire Protection System Pumps/Pump House Replacement Capital Reserve Account to clean up the wording that the Chairman of the Budget Committee mentioned, not to make it so inclusive to pump and pump house rather setting aside funds like the Fire Department Capital Reserve Fund. He recommended to follow the suggestions of the Budget Committee; not earmarking the Fire Suppression System in 2010 would give the ability to replace pump and pump house but would also make those funds available if the Town were able to expand the fire system's capacity. He didn't think they need to establish a pump/pump house account and suggested putting aside funds in the Fire Capital Reserve account.

Board discussed Article D (Fire Suppression Water Line Expansion) & J (Fire Protection System Pumps/Pump House replacement Capital Reserve Account).

J. Sherman discussed Warrant Article J and putting the \$58,400 into the Water Capital Reserve fund for future expansion of the fire system.

D. Poliquin suggested combining Article D with Article J.

***Motion by J. Sherman to reword Article J (Fire Protection System Pumps/Pump House Replacement Capital Reserve Account) - shall the Town raise and appropriate \$58,400 for the Fire Suppression Capital Reserve fund for future expansion of the water line.  
2nd by R. Gray.***

Board discussed Article wording and Intent and suggested to take Intent from last year's Article.

**Vote 4-0-0.**

**Vote carries.**

S. Fitzgerald discussed Public Safety Complex Feasibility Study (Article B).

***Motion by J. Sherman to change the first couple of words of the Article B (Public Safety Complex Feasibility Study) to “Shall the Town”, just for consistency.***

***2nd by R. Gray.***

**Vote 4-0-0.**

**Motion carries.**

#### Cell Tower

S. Fitzgerald discussed mason vendor that Mike Dorman received information from regarding costs associated with shoring up the footings of the cell tower.

D. Poliquin discussed footings and painting, noting footings were a higher priority than painting.

J. Sherman discussed changing Article E to mention what they exactly want to do and what they don't expend on the structure would be added to the fund.

R. Gray discussed raising and appropriating funds for work and not a capital reserve.

Board held discussion regarding their feelings on Cell Tower.

***Motion by J. Sherman to adjust Article E (Cell Tower Maintenance Capital Reserve Fund) so that in the Intent it mentions that the first work would be an estimate of \$8,000 to replace the four footings of the tower.***

***2nd by C. Blinn.***

R. Gray expressed not being in favor of this particular way of doing the work

**Vote 3-1-0.**

**Motion passes.**

S. Fitzgerald discussed Article I (Building Systems Capital Reserve Fund Deposit) and noted the Budget Committee suggested changing the Intent to read “unanticipated emergency repairs” instead of “long term”.

***Motion by R. Gray to change to wording in the Intent from “long term” to “unanticipated emergency repairs”.***

***2nd by J. Sherman.***

**Vote 4-0-0.**

**Motion carries.**

D. Poliquin read the wording for the recently submitted Petitioned Article regarding amending the definition of marriage.

Board discussed they could vote to recommend or not to recommend this article.

Consensus of the Board was not to do anything and to leave this Article as is.

**Review of 2010 Town Operation Budget**

S. Fitzgerald discussed the Budget Committee making a number of motions to bring their committee in alignment with the BOS for a total budget of \$7,298,045. He discussed 10 keying the entire budget and finding a small discrepancy on page 5 for \$487. There was a faulty cell, one that did not calculate correctly.

***Motion by J. Sherman to approve the Assessing Budget in the amount of \$137,796.***

***2nd by C. Blinn.***

***Vote 4-0-0.***

***Motion carries.***

R. Gray inquired if the Board had set an official date for the Deliberative Session.

S. Fitzgerald noted the Board had note however he was looking at the earliest being January 30 and the latest being February 6.

***Motion by J Sherman to set the Deliberative Session for Saturday, January 30th at 10:00am at Town Hall with a storm date for the following Saturday, February 6th.***

***2nd by R. Gray.***

***Vote 4-0-0.***

***Motion carries.***

S. Fitzgerald discussed the Budget coming in lower than last year and all who participated in making this possible.

**Review of 2010 Default Budget**

S. Fitzgerald discussed increase in the Legal Budget that was not appropriated in 2009; including an additional \$10,500; methodology; the Solid Waste Budget reduction; securing the interest of level funding or providing base funding of the budget and the rational of the Budget Committee.

R. Gray discussed taking last year's Default Budget and adjusting it by two or three ways.

D. Poliquin noted the definition of the RSA was noted on the front page of the Default Budget.

R. Gray inquired how the \$10,500 increase came about.

S. Fitzgerald discussed the \$10,500 increase: obligation of protecting the Town of Plaistow from issues upcoming in 2010; \$671,000 was needed in Solid Waste; Solid Waste reduced by \$56,000; increased and decreased as needed; Default Budget methodology; leaving the prior numbers there but went through good faith effort to establish the Default Budget as to what the Town would need; just the funds you would need to get through the next year and the Budget Committee having a good case.

Consensus of the Board was to leave the Default Budget at \$7,259,800.

## **TOWN MANAGER REPORT:**

S. Fitzgerald discussed:

- Finalized the budget;
- Committee meeting tomorrow for the Town Report. They met last Tuesday and determined the theme for the 2009 Report to be “Plaistow Pride” and discussed potential candidates for the naming of the Town Report. Another meeting is scheduled for tomorrow.
- 3 Citizen Petitions were in the FYI folder;
- Relocation of the cable studio; scope of work for establishing a new room off the elevator in the basement for functional use of the studio and Cable Committee which requires vote of the Board.

***Motion by J. Sherman to request the Treasurer to withdraw \$4,995 from the Cable Trust Fund and make payment to the Town of Plaistow for the building of an additional room in the Town Hall basement regarding the movement of the cable studio.***

2nd by R. Gray.

J. Sherman noted the cable studio looks good and this adds to the investment in the cable studio.

***Vote 4-0-0.***

***Motion carries***

S. Fitzgerald discussed:

- Cable Franchise extension in the Board’s Signature folder; wrapping up the franchise renewal agreement; discussion with Attorney Kate Miller; negotiating the finer points with Comcast and hoping to finalize in the next coming weeks. He noted he would like to invite attorney Miller back to the Board on January 18th.
- Rockingham Economic Development Committee putting together their strategy package; Dan serves on their board; and advancing the Town to seek funding for the MBTA Commuter Line project, Water/Waste Water resources study, additional technical support in traffic calming or Beede Waste Oil site and he was willing to take other suggestions from the Board.

J. Sherman discussed Beede Waste Site and Record of Decision which the Town has.

S. Fitzgerald discussed:

- Extensive update on the EPA Administrative Order and the deadline of February 15.
- Applying for (CMAQ) Congestion Mitigation & Air Quality Improvement Program which has a deadline of this Friday, January 8th to help fund the scope of Plaistow’s potential MBTA project.
- Westville Road Bridge; getting on to the Bridge Aid Program and advancing the planning and replacement of the bridge.

## **OTHER BUSINESS:**

D. Poliquin discussed email that John Sherman sent regarding the American Recovery and Reinvestment Act; application released on January 8th; due by February 15; grants given on March 10 and the Energy Efficiency Community Block Grant program.

**SIGNATURE FOLDER:**

D. Poliquin noted the Signature Folder and Manifest were going around.

**SELECTMEN'S REPORTS:**

C. Blinn discussed two weeks ago stream testing in Plaistow done by Conservation. Everything showed good, all positive and worked out well. New senior housing going in on Route 108 called the Snow Brook being held up by the State because they want to build a bridge over the stream located there.

R. Gray noted last Tuesday he had a Town Report Committee meeting and will have another committee meeting at 5:30 tomorrow (Tuesday, January 5, 2010). They are working on strengthening the report to win an award next year. The Planning Board meets this Wednesday regarding a continuance of John Blinn's Autobody on Westville Road and the second Public Hearing on Warrant Articles.

J. Sherman noted the Budget Committee met last week and will meet tomorrow, Tuesday, January 5th and they are scheduled to give their final approval of Budgets and Warrant Articles. The Budget Public Hearing is Thursday, January 14 at 6:30 pm at Town Hall. It is the same day as the School District's Public Hearing. The Rec Commission meeting is scheduled for next Wednesday night, January 13th. His understanding was that the School District may be going forward with the closing of one of the Sandown District Schools however he did not know for a fact if this was to happen. The Town Report Committee met last week and will meet again tomorrow and he will attend.

D. Poliquin noted no meetings last week and nothing scheduled for this week however this week is recycling week.

**Non-Public Session – RSA 91-A:3,II (e) Legal Matters**

*Motion by R. Gray to go into Non Public under RSA91-A:3,II (e) Legal Matters.*

*2nd by J. Sherman.*

*Board members polled: D. Poliquin = yes; R. Gray = yes; C. Blinn = yes; J. Sherman = yes.*

Public Meeting adjourned at 8:24 pm.

Respectfully Submitted,  
Audrey DeProspero